

INSTRUCTIONS FOR AUTHORS

All the papers dealing with the topics of accounting and management are welcome. All the submitted papers are considered for publication and have been blindly peer-reviewed by two independent reviewers.

The papers are categorized:

- **Original scientific paper** contains previously unpublished original results of scientific research,
- **Preliminary paper** presents the primary findings of research in progress, which requires urgent publication, but without the level of deep and thorough study required for the original scientific paper,
- **Scientific review** contains a detailed and comprehensive critical review of a certain problem.
- **Professional paper** contains the information and experience relevant for a certain profession but without scientific characteristics,
- **Case study** contains a description and detailed information about the particular subject or small group on the basis of which are derived certain conclusions

The Editorial Board determines the category of the paper, based on the reviewers' proposal.

The authors are obligated to follow these instructions:

1. The manuscript should be written in English language.
2. The manuscript should be submitted in MS Word format.
3. A cover page should be supplied, containing the title of the paper, name(s) and address(es) of the author(s), including the telephone number, e-mail address and the name and the postal address of the author(s) home institution.
4. The full paper should not exceed 10 single-spaced pages of text (font Times New Roman, size 12) including graphs, tables, endnotes.
5. The paper should begin with an abstract of not more than 900 characters and maximum 5 key words.
6. The Editors reserve the right to make editorial changes in order to adjust the style of the paper to the Journal.
7. The manuscripts are not returned.
8. No payment is made to the authors for publication of the paper and the authors.
9. **Copyright information:** The author(s) agree to transfer the copyright of the paper to the Editorial Board/Publisher and as the author(s) explicitly reserve the exclusive right to be stated as the author(s) when the paper or the parts of the paper are published, as well as the right to use the paper for teaching and non-commercial purposes without asking permission of the Publisher.

All the papers should be submitted by e-mail info@hrvatski-racunovodja.hr or to the address of the Editorial Office (Vlaška 68, Zagreb, Croatia).

The Journal of Accounting and Management is published in two issues a year.